

# VACATION WITHDRAWAL APPLICATION

**I.B.E.W. LOCAL 915 VACATION FUND  
C/O SOUTHERN BENEFIT ADMINISTRATORS,  
INCORPORATED  
P.O. BOX 1449  
GOODLETTSVILLE, TENNESSEE 37070-1449**

<b>FOR CONTRIBUTION PERIOD 01/01/09-12/31/09</b>	
<b>PAYOUT:</b>	<b>APRIL 1, 2010</b>

PLEASE PRINT CLEARLY ADDRESS TO SEND CHECK

Name:
Address:
Address:
City/State/Zip:

**NOTE: ALL VACATION CHECKS ARE MAILED ON OR AFTER  
THE PAYOUT DATE UPON RECEIPT OF A COMPLETED  
APPLICATION.**

SOCIAL SECURITY # \_\_\_\_\_

Date of birth: \_\_\_\_\_ Local Union No. \_\_\_\_\_

( ) IF THE ADDRESS SHOWN ABOVE IS NOT YOUR PERMANENT ADDRESS PLEASE SPECIFY:

PERMANENT ADDRESS	CITY	STATE	ZIP CODE
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*PAYOUT COMMENCES APRIL 1, 2010 FOR CONTRIBUTIONS PAID AND DEPOSITED INTO THE FUND DURING THE PERIOD JANUARY 1, 2009 THROUGH DECEMBER 31, 2009 [NOTE: BENEFIT CHECK VOID IF NOT CASHED WITHIN NINETY (90) DAYS FROM ISSUE DATE.]*

DATE	SIGNATURE (MUST BE SIGNED BY EMPLOYEE)
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### PROCEDURE FOR RECEIVING VACATION BENEFITS:

Employee must submit written application on the form above. An employee who does not apply for his Vacation Benefits during any two consecutive Vacation Payout Periods immediately following the Contribution Year during which he became eligible for a Vacation Benefit shall forfeit that Benefit which shall be treated as "Unclaimed Vacation Benefit" (see below).

### LATE PAYMENT OF VACATION BENEFITS:

If the Fund office cannot locate an Employee at the address provided to the Administrator by the Employee, then the Employee has sole responsibility for notifying the Fund office of his change in location and new mailing address. If an Employee does not make written application for a Vacation Benefit during the current Vacation Payout Period, that Vacation Benefit shall carry over to the next Vacation Payout Period.

### UNCLAIMED VACATION BENEFITS:

It is the intention of the Fund to use unclaimed benefits to help meet operating expenses of the Fund. Unclaimed monies shall be applied toward any operating deficit of the Fund which may not be covered by earnings. When unclaimed monies or earnings in excess of any amounts applied toward offsetting an operating deficit reach an amount deemed appropriate by the Trustees, those funds shall be pro-rated among employees drawing Vacation Benefits for the following year.